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## HOLLAND BROOK SCHOOL

Dr. Jonathan Moss, *Principal*

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Dear Parents/Guardians:

On Thursday, October 31, Holland Brook School will conduct our Halloween Parade. Students will exit the building via the fifth-grade door adjacent to the playground. They will make their way to the track, walk around twice, and then return to their classrooms.

All visitors who arrive early will wait outside of the building and next to the track until the start of the event at 1:25 p.m. The best location for your picture-taking is anywhere around the inside or outside of the track. Visitors are encouraged to spread out to get that perfect photo.

Parking for spectators is limited and will be available only in the parent visitor parking lot and along the access road leading to HBS. Family members are encouraged to carpool and should plan on arriving early (no later than 1:15 p.m.) to find parking as this event has historically drawn a large turnout.

In case of inclement weather, a modified indoor route will be used. With limited space for walking, spectators will not be allowed to participate if the event is moved indoors.

The following guidelines have been established to ensure the safety of our students during the parade and when transitioning in and out of the building:

- Costumes should be brought to school by the student in a bag labeled with the student's name and homeroom. Do not send your child to school in full costume as they will have to get changed out of the costume prior to attending their regularly scheduled classes. Prior to dismissal, all students will be asked to take their costumes off before leaving the classroom.
- All students will have approximately ten minutes to get ready for the parade. If more time is needed to put the costume on, an alternative should be considered.
- Encourage your child to bring a costume that fits easily over their clothing. Changing rooms are not available. Face painting is discouraged and masks may only be worn during the parade and not inside the building.
- Please ensure your child's costume is school and age-appropriate (no weapons will be permitted)

Thank you for your cooperation and we look forward to having you join us on October 31 for this fun-filled event.

Sincerely,

Dr. Jonathan T. Moss  
Principal, Holland Brook School